

**Waikato Graduate Women Educational Trust
Ngā Raukura Wāhine Mātauranga o Waikato**

Small-Scale Research Projects Grant - Information

1. Purpose

To assist women academics, especially early career academics, in carrying out small-scale research projects studying women and/or issues related to women. The Grant is to help meet expenses incurred in the project and dissemination of results, and does not provide a stipend. Grant funds may be used to support a research student to assist with the project.

2. Funding available

Up to \$10,000 across all recipients, depending on availability of funds. The funds will be paid into a bank account nominated by the recipient.

3. Closing dates

30 April and 30 September

Applications, which must be received by the closing date, can be emailed to awards@wgweducationaltrust.nz or posted to the Waikato Graduate Women Awards Committee, PO Box 148, Hamilton 3240.

4. Eligibility criteria

Applicants must:

- a. be women staff members employed at least 0.6 FTE in an academic position at Bethlehem Tertiary Institute, Toi Ohomai Institute of Technology, the University of Waikato or Waikato Institute of Technology;
- b. be a New Zealand citizen, or have held permanent residence for at least two years.

5. Application process

Applicants must provide:

- a. a summary of up to 500 words on the proposed study, including the potential benefit(s) to women, society, the community or specific groups, the resources required, and evidence of the applicant's ability to carry out the research successfully;
- b. an estimate of the total costs for the study and the sum applied for;
- c. evidence of New Zealand citizenship, or permanent residence of at least two years;
- d. name and contact details of a referee qualified to comment on the applicant's research experience and ability to undertake the research. The referee should send their confidential reference directly to the Trust by the closing date.

6. Selection

- a. The Awards Committee of the Waikato Graduate Women Educational Trust will administer the Grant. The Committee's decision is final;
- b. The number of grants is subject to availability of funds and the standard of applications. If, in the opinion of the Committee, applications are not of an acceptable standard, no grant will be made.

7. Awarding

Grant recipients winners will be informed in June for April applications, and in November for September applications.

8. Recipient report requirement

Within six weeks of completing the project (or annually if the project is longer than 12 months), grant recipients must provide the Waikato Graduate Women Educational Trust with a report of up to 500 words. The Trust may use the report for publicity. The Trust may request that any funds not expressly used for the intention of this Grant be refunded.