

**Waikato Graduate Women Educational Trust
Ngā Raukura Wāhine Mātauranga o Waikato**

Conference Grant for Early Career Women Academic Staff - Referee Report Form

Completed referee reports, which must be received by the closing date (30 April or 30 September), can be emailed to awards@wgweducationaltrust.nz or sent to the GWET Awards Committee, PO Box 148, Hamilton 3240.

Name of referee _____

Contact (email preferred) _____

Name of applicant _____
Family name Given name(s)

Notes for referees

This grant is to assist women academic staff members to attend and present a paper at an international conference. Please provide a reference (up to 500 words) for the applicant named above. The information will be used only to assist the GWET Awards Committee in its decision-making in awarding the Early Career Women Academic Staff Conference Grants. The reference should include:

1. an indication of how long you have known the applicant and your relationship to her;
2. the benefit to the applicant and her institution of attending the conference;
3. any other information you think would support her application.

Your statement may be inserted in the space below or attached as a separate sheet.

Signature of referee

Date