

Waikato Graduate Women Educational Trust
Ngā Raukura Wāhine Mātauranga o Waikato

Leadership Development Scholarship for Women - Information

1. Purpose

To support academic, professional and administrative women who are ready to take on leadership responsibilities, to attend women-in-leadership training or conferences that suit their role and career, and for which no other funding is available to them.

2. Funding available

Up to \$3,000. The Trust will pay invoices detailing the costs incurred.

3. Closing dates

30 April and 30 September

Applications, which must be received by the closing date, can be emailed to wgwawards@gmail.com or posted to the Waikato Graduate Women Awards Committee, PO Box 148, Hamilton 3240.

4. Eligibility criteria

Applicants must:

- a. be women staff members who are ready to take on leadership responsibilities;
- b. be employed at least 0.6 FTE in an academic, professional or administrative position at Bethlehem Tertiary Institute, Toi Ohomai Institute of Technology, the University of Waikato or Waikato Institute of Technology;
- c. be accepted for and/or available to attend the training or conference in their field;
- d. have no institutional funding available to them to course or conference;
- e. be a New Zealand citizen, or have held permanent residence for at least two years.

5. Application process

Applicants must provide:

- a. evidence of registration for, or eligibility to attend, the training or conference;
- b. a summary of up to 500 words, about the training or conference, summarising the benefits to the applicant and her institution of attending the training or conference;
- c. a summary of the total costs in attending the training or conference and the sum applied for;
- d. evidence of New Zealand citizenship, or permanent residence of at least two years;
- e. name and contact details of a referee (under usual circumstances, this should be her line manager). Referees should send their reference directly to the Trust by the closing date.

6. Selection

- a. The Awards Committee of the Waikato Graduate Women Educational Trust will administer the Award. The Committee's decision is final;
- b. The number of awards will be subject to availability of funds and the standard of applications. If, in the opinion of the Committee, applications are not of an acceptable standard, no award will be made.

7. Awarding

Award winners will be informed in June for April applications, and in November for September applications.

8. Recipient report requirement

Within six weeks of completing the training or conference, award recipients must provide the Waikato Graduate Women Educational Trust with a report of up to 500 words. The Trust may use the report for publicity.